



Community Sports Development Officer

Job Specification

Sport Ireland established the Local Sports Partnership (LSP) Network as an initiative to create a national structure to co-ordinate and promote the development of sport and participation at local level. LSPs aim to increase participation in sport and physical activity by breaking down barriers and increasing numbers of people participating and ensuring continued participation through all stages of life.

The aim of the Community Sports Development Officer funding by Sport Ireland is to strengthen and enhance the capacity of the Local Sports Partnerships to further develop locally led plans and more long term sustainable physical activity programmes under the National Physical Activity Plan (Action 46). Funding for the role of Community Sports Development Officer has been secured for this position through Sport Ireland.

Objectives:

1. Support the development of exciting and dynamic opportunities to increase participation for people who are sedentary
2. Capacity build smaller National Governing Bodies (NGBs) that do not currently have development officers and other stakeholders to deliver services to increase participation
3. Develop sustainable local leadership for sport within communities.

Job Description:

Position (P1) requires a starting date of **25th February, 2018**

This role is offered on a contract of services for **4 months**

Position (P2) requires a starting date of **25th February, 2018**

This role is offered on a contract of services for **12 months**

Job Location - Ennis

Reports to – Coordinator, Clare LSP

Closing date for completed applications is **4pm Friday 8th February 2019**

This position will require flexibility around working hours with regards evenings and weekends.

Role of the Community Sports Development Officer

The Community Sports Development Officer (CSDO) will foster and encourage a culture of Active Participation, supporting opportunities for and access to sport and physical activity in local communities. The CSDO will address barriers to participation and encourage access and increase opportunities for participation by those who experience disadvantage for any reason. The CSDO will cover work in the below areas:

Research

- Establish a baseline in the communities chosen for interventions and conduct an audit of local clubs and update where this has already been completed

Community Activation

- Consult and work with local communities to identify the need and demand for new activities
- Provide guidance and support to develop sustainable community sports clubs
- Establish a sports forum that will enable clubs to work together
- Tackle local barriers to participation through targeted programmes and initiatives
- Support and maintain strong links between schools and community sports clubs



Planning

- Develop action plans in line with the needs of the community

Relationship Building

- Work with smaller national governing bodies that do not currently have development officers to increase opportunities for participation

Facilitation

- Support the continued roll out of Sport Ireland's investment including Dormant Accounts Funded projects
- Coordinate and facilitate training and development opportunities

Evaluation

- Implement a monitoring and evaluation framework for all projects

Financial Management

- Establish a financial monitoring template for the operational budget

It is a requirement for candidates to possess the following:

- Experience of working in a sports development environment is essential (3 years or more)
- Experience of working with sports clubs, community groups, and young people in a community setting
- Experience in planning, co-ordinating and delivering sustainable sporting & recreational programmes

It is desirable for candidates to possess the following:

- A recognised qualification at degree level or equivalent in sports development, leisure management or similar
- Excellent communication skills
- Excellent organisational skills
- A good understanding of project-based programme delivery with measureable outcomes
- A good understanding of project evaluation
- Be motivated by and committed to sports development and increasing opportunities for participation, in particular among hard to reach groups in local communities
- Be self-motivated and able to work independently to meet or exceed goals
- A full clean driving license and access to own transport.

Interested candidates should submit a curriculum vitae with covering letter detailing relevant practical experience by email to cathy@claresports.ie

or post to:

HR CSDO

P1 and/or P2

Clare Local Sports Partnership

Unit 1 Westgate Business Park

Ennis

Co. Clare

Please indicate which position you are applying for. If applying for both positions then mark your application accordingly